



Parent Tutorial:

Step 1: Download & Set up the Team App

1. You will receive a welcome email for your Team once your team is created.
2. Go to either [APPLE STORE](#) or [GOOGLE PLAY](#) and download the Ramp Team App
3. Open the App
4. Create an account (Note: your registration account does not carry over and a new account is required)
 - a. Enter Email: (must be the same email address you used during RAMP REGISTRATION for your player)
 - b. Create Password
 - c. Confirm Password
 - d. Enter Display Name
 - i. enter YOUR FULL NAME
 - ii. DO NOT enter your players name or anything else!
 - e. Choose "CREATE ACCOUNT"
5. An email will be sent to your email address with a verification code.
 - a. Enter verification code provided by Team and click the button "Verify & Login".
6. You will see the teams you have been added to. If you do not have any teams, you will need to contact your team manager.

Step 2: : Update your contact information (if needed)

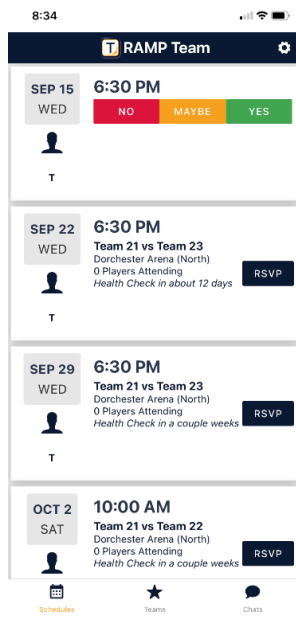
1. After you successfully login to the RAMP TEAM APP, click SETTINGS in the top right corner (gear wheel)
2. Choose ACCOUNT SETTINGS
3. Verify/Edit your: FIRST NAME, LAST NAME, and CELL # (this will provide contact info to your team)
4. Choose "UPDATE ACCOUNT" (you may have to press it twice to confirm changes)

Step 4: Update email addresses / add additional family members

1. Choose "My Team Members"
2. Choose your player's name
3. Here is where you need to ensure the email addresses are accurate, I recommend editing so that:
 - a. BOX 1 (email) = your players email address (if you want them to have access to the app)
 - b. BOX 2 (email) = your email address
 - c. BOX 3 (email) = your spouse/partner email address
 - d. BOX 4/5 (email) = if there are any additional parents
4. Choose "UPDATE TEAM MEMBERS" (you may have to press it twice to confirm changes) STEP 5: REPEAT STEP 1-3 for each family member to gain access to the RAMP TEAM APP

Step 3: RSVP to team practices/games/events

1. On the main page of schedules, click the RSVP button.
2. Select Yes, No or Maybe for the practice.
3. The response will automatically save.
4. To change the response, click on the response and select a new response.



App Features:

1. Website Sync
2. Feeds all important information, including rosters/schedules, to and from the website (No Double Entry).
3. Communication
4. RSVP for Games, Practices & Events with optional Push Notifications. Email directly from your phone.
5. Schedule Updates
6. Make practice and game changes on the fly. Automatically notifies the team and updates the website.
7. Calendar Syncing: Syncs with iCal and Google Calendar.
8. Team Chat
9. Team, Game, Specific Group, and 1 to 1 Chats with push notifications
10. Google Map Integration directions to venue, connected to schedules for games and practices.
11. Media: Picture/Video Sharing with unlimited data and storage.

If you have any questions, please feel free to reach out to LMHA Administrative Assistant at lmhareg@telus.net



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